

HOMELESSNESS PREVENTION TEAM (HPT) TERMS OF REFERENCE

ROLE

The HPT will undertake the coordination, information gathering and consultations necessary to inform and assist the Coalition to advance and implement its homelessness prevention strategy and the necessary supports that are required to end homelessness in the Comox Valley.

ACTIVITIES

Specific activities in pursuit of this role may include:

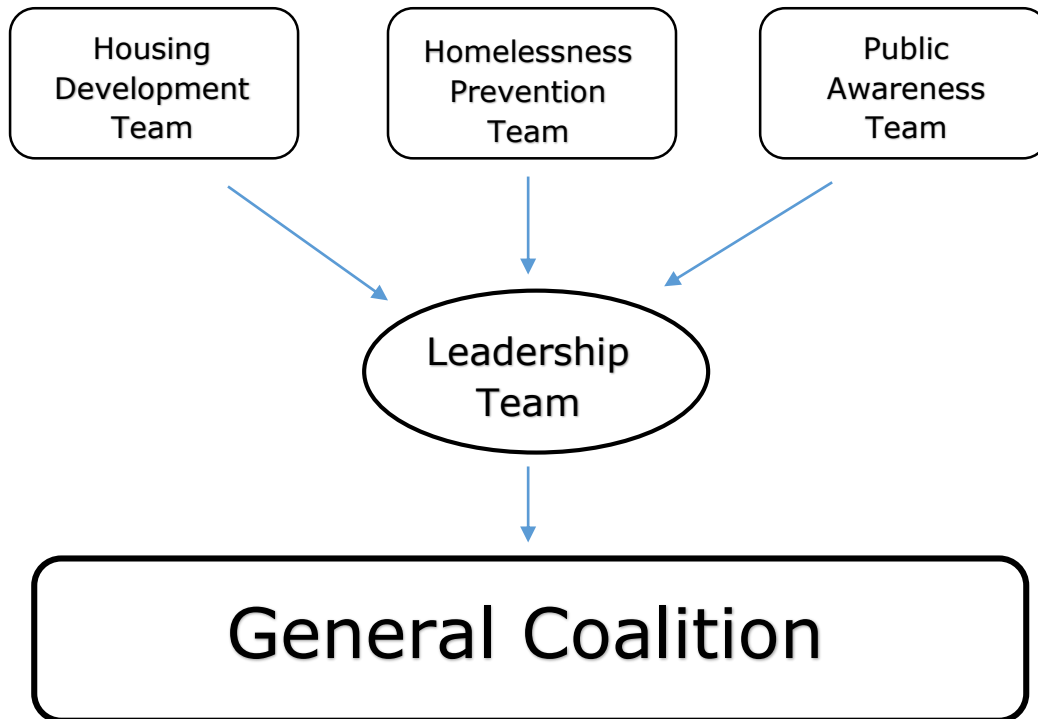
1. Gathering information and insight from other existing organizations, communities and resources already providing homelessness prevention programs.
2. Using the above information toward understanding and addressing gaps in homelessness prevention programming, and coordinating efforts to improve program delivery where possible.
3. Identifying additional homelessness prevention possibilities for the Coalition's consideration.
4. Working with other Coalition teams in implementing the Coalition's Five Year Plan. All Coalition teams will meet together on a quarterly basis to discuss challenges, successes, opportunities and to share information.

TERMS OF ENGAGEMENT

The Homelessness Prevention Team will operate following the Coalition's Statement of Values and Operating Principles.

INTERNAL COMMUNICATIONS

The Homelessness Prevention Team will identify and share issues, opportunities and action-oriented ideas with the Leadership Team. The Leadership Team is responsible for bringing forward items for discussion and decision-making to Coalition members. The Coalition discusses and makes decisions based on a consensus basis, speaking with one voice.



MEMBERSHIP

HPT membership should include at least one member of the Leadership Team and may be drawn from the organizational and advisory group members of the coalition and other persons as designated by the committee.